



SOP – BMC computer to lend

1 Purpose

This is a documentation of the steps taken to lend one of the BMC mac OS computers to lend.

2 Computers to lend

There are two computers with macOS to lend.

BMC - Lånedator, Mac17, iMac(21.5-inch, Mid 2010) [BMC-YZ03705PDNM]

BMC - Lånedator, Mac18, iMac(21.5-inch, Mid 2010) [BMC-YZ03701RDNM]

One is on the cabinet to the left in C6:319a and one is in C6:317d.

3 Lend a computer

If you wish to lend one of them to a user you can choose to:

- Keep it registered as a BMC computer with the name BMC-XXXXXXXXXX.
- Create a new computer in the user's department in AD (e.g. IMB-XXXXXXXXXX) and move the serialnumber there. N.B. Don't forget to remove it on BMC-XXXXXXXXXX at the same time. If not, there will be two computers with the same serialnumber and that's not good...

When the computer is returned you should restore the serialnumber to the original computer and delete the created computer (e.g. IMB-XXXXXXXXXX).

Always reinstall the computer before lending it to a user, and preferably also when it is returned!

A tip to find the computer in AD if someone has forgot to restore it is to search for the computername "*XXXXXXXXXX".